

## CHEQUE &amp; PAYMENT LIST - 22nd September - 30th November 2020

| Date       | Payment Type | Payee Name                        | Amount   | Transaction Details                     |
|------------|--------------|-----------------------------------|----------|-----------------------------------------|
|            |              |                                   |          | * includes VAT at the standard rate     |
| 20/07/2020 | CCard        | Office 365                        | 123.20   | Online services May - June              |
| 20/07/2020 | Ccard        | Martin McColl Newsagent           | 10.15 *  | Newspaper & delivery                    |
| 20/07/2020 | Ccard        | Perspex Sheet Sales               | 23.47 *  | signage - basket ball posts             |
| 20/07/2020 | Ccard        | Amazon                            | 2.90 *   | Battery - Lapel Mic Amp                 |
| 20/07/2020 | Ccard        | Amazon                            | 17.98 *  | batteries - door guards                 |
| 20/07/2020 | Ccard        | Amazon                            | 37.47    | Picture hanging wire                    |
| 20/07/2020 | CCard        | Amazon                            | 27.98    | Hinge, clamp for Sneeze guard           |
| 22/07/2020 | Ddebit       | Allstar Business Solutions Ltd    | 81.30 *  | Fuel for van                            |
| 30/07/2020 | Ddebit       | Public works loan                 | 12130.00 | loan parish centre                      |
| 05/08/2020 | Ddebit       | Allstar Business Solutions Ltd    | 82.53 *  | fuel for van                            |
| 05/08/2020 | Ddebit       | Aviva                             | 94.84    | van insurance - August 2020             |
| 10/08/2020 | PDQ          | PDQ handset charges               | 41.76 *  | for credit card machine - August 2020   |
| 19/08/2020 | Ccard        | Amazon                            | 34.99 *  | hand sanitiser                          |
| 19/08/2020 | Ccard        | Amazon                            | 24.47 *  | plastic bottles                         |
| 19/08/2020 | Ccard        | Amazon                            | 19.58 *  | floor signs                             |
| 19/08/2020 | Ccard        | Amazon                            | 1.53 *   | hot water sign                          |
| 19/08/2020 | Ccard        | Zoom Video Communications Inc     | 121.40 * | 2nd licence - conference                |
| 26/08/2020 | Ddebit       | Allstar Business Solutions Ltd    | 80.30 *  | Fuel for van                            |
| 19/08/2020 | Ccard        | Office 365                        | 123.20   | online services June - July             |
| 19/08/2020 | Ccard        | Office 365                        | 3.80     | additional online services              |
| 19/08/2020 | Ccard        | Martin McColl Newsagent           | 12.18 *  | Newspaper & delivery                    |
| 26/08/2020 | Ddebit       | Allstar Business Solutions Ltd    | 82.29 *  | fuel for van                            |
| 04/09/2020 | Ddebit       | Aviva                             | 94.81    | van insurance Sept 20 - last aviva      |
| 09/09/2020 | Ddebit       | Allstar Business Solutions Ltd    | 81.00 *  | Fuel for van                            |
| 10/09/2020 | PDQ          | PDQ handset charges               | 44.61 *  | for credit card machine - Sept 2020     |
| 21/09/2020 | Ccard        | Axa                               | 500.00   | first part of van insurance - 2020-2021 |
| 21/09/2020 | Ccard        | Information Commissioner's Office | 40.00    | Annual Data Protection Fee              |
| 21/09/2020 | Ccard        | Office 365                        | 123.20   | Online services July - August           |
| 21/09/2020 | Ccard        | Martin McColl Newsagent           | 4.06 *   | Newspaper & delivery                    |
| 21/09/2020 | Ccard        | DVLA                              | 267.50   | Van vehicle tax                         |
| 21/09/2020 | Ccard        | Amazon                            | 7.90 *   | blind cord                              |
| 21/09/2020 | Ccard        | Bespoke Glass Design              | 179.48 * | glass door- library repair              |
| 23/09/2020 | Ddebit       | Allstar Business Solutions Ltd    | 90.84 *  | Fuel for van                            |
| 28/09/2020 | BACS         | Lindsay Humphreys                 | 62.15 *  | SPC Refund                              |
| 28/09/2020 | BACS         | Seton                             | 143.95 * | Car park marking paint                  |
| 28/09/2020 | BACS         | A C Electrical                    | 437.98   | Lighting maintenance                    |
| 28/09/2020 | BACS         | Trade UK                          | 19.82 *  | Handyman supplies                       |
| 28/09/2020 | BACS         | PHS Group                         | 63.60 *  | Dust mat hire                           |
| 30/09/2020 | BACS         | HM Revenue & Customs              | 6015.37  | PAYE & NIC - Sep 20                     |
| 30/09/2020 | BACS         | Essex County Council              | 6784.23  | Pension Contributions-Sep 20            |
| 30/09/2020 | BACS         | J J Desmond                       | 68.39    | Manual Salary Payment-Sep20             |
| 30/09/2020 | Payflow      | Payflow                           | 18875.21 | Payflow - Sep 20                        |
| 06/10/2020 | BACS         | A C Electrical                    | 1985.42  | Electrical maintenance                  |
| 06/10/2020 | BACS         | GDG UK Ltd                        | 96.66 *  | housekeeping supplies                   |
| 06/10/2020 | BACS         | Straker Tech UK Ltd               | 180.00 * | Annual check - lighting protect system  |
| 06/10/2020 | BACS         | PHS Group                         | 170.57 * | loose lay may hire                      |
| 06/10/2020 | BACS         | GDG UK Ltd                        | 87.60 *  | window cleaning                         |
| 06/10/2020 | BACS         | Fosters Schoolwear                | 78.30 *  | SPC - staff clothing                    |
| 06/10/2020 | BACS         | Coffee Craft Ltd                  | 156.00 * | Service coffee machine                  |
| 06/10/2020 | BACS         | Chelmsford City Council           | 2208.00  | Business rates                          |
| 13/10/2020 | BACS         | Peninsula                         | 94.50 *  | HR Services                             |
| 30/10/2020 | BACS         | Essex County Council              | 6236.39  | Pension Contributions- Oct20            |
| 30/10/2020 | BACS         | HM Revenue & Customs              | 5124.62  | PAYE & NIC - Oct 20                     |
| 30/10/2020 | Payflow      | Payflow                           | 17428.25 | Payflow - Oct 20                        |
| 30/10/2020 | BACS         | Sage UK                           | 598.98 * | Payroll fees                            |
| 30/10/2020 | BACS         | GDG UK Ltd                        | 31.80    | housekeeping supplies                   |
| 30/10/2020 | BACS         | GDG UK Ltd                        | 262.20 * | housekeeping supplies                   |
| 30/10/2020 | BACS         | GDG UK Ltd                        | 55.50 *  | housekeeping supplies                   |
| 30/10/2020 | BACS         | GDG UK Ltd                        | 35.22 *  | housekeeping supplies                   |

| Date       | Payment Type | Payee Name                            | Amount     | Transaction Details                  |
|------------|--------------|---------------------------------------|------------|--------------------------------------|
|            |              |                                       |            | * includes VAT at the standard rate  |
| 30/10/2020 | BACS         | GDG UK Ltd                            | 66.74 *    | housekeeping supplies                |
| 30/10/2020 | BACS         | GDG UK Ltd                            | 260.91 *   | housekeeping supplies                |
| 30/10/2020 | BACS         | A to Z Supplies                       | 43.06 *    | basketball nets                      |
| 30/10/2020 | BACS         | Docendo Ltd                           | 20.16 *    | online daily backup                  |
| 30/10/2020 | BACS         | Docendo Ltd                           | 843.00 *   | IT maintenance - 2nd quarter         |
| 30/10/2020 | BACS         | DOCENDO                               | 843.00 *   | IT maintenance - 3rd quarter         |
| 30/10/2020 | BACS         | Safety Signs 4 Less                   | 13.08 *    | safety tape                          |
| 30/10/2020 | BACS         | Safety Signs 4 Less                   | 6.78 *     | signage                              |
| 30/10/2020 | BACS         | Safety Signs 4 Less                   | 4.44 *     | signage                              |
| 30/10/2020 | BACS         | Chelmsford Gas services               | 18993.60 * | Deposit - boiler installation        |
| 30/10/2020 | BACS         | Peninsula                             | 94.50 *    | HR Services                          |
| 30/10/2020 | BACS         | Elite Entrance Systems Ltd            | 1290.00 *  | Automatic doors maintenance          |
| 30/10/2020 | BACS         | Elite Entrance Systems Ltd            | 180.00 *   | Automatic doors maintenance          |
| 30/10/2020 | BACS         | Total Gas & Power                     | 34.72 *    | Electricity Supplies                 |
| 30/10/2020 | BACS         | Total Gas & Power                     | 1027.18 *  | Electricity Supplies                 |
| 30/10/2020 | BACS         | Came & Co                             | 106.43     | Additional Insurance premium         |
| 30/10/2020 | BACS         | Wave                                  | 98.95      | water charges                        |
| 30/10/2020 | BACS         | H2O Nationwide                        | 102.60 *   | routine monitoring and testing       |
| 30/10/2020 | BACS         | Forest Communications                 | 236.38 *   | mobile phone rental and line charges |
| 30/10/2020 | BACS         | Cavendish Laboratories                | 492.00 *   | Microbiological water analysis       |
| 30/10/2020 | BACS         | Chelmsford Safety Supplies            | 36.20 *    | handymen supplies                    |
| 30/10/2020 | BACS         | Securitas Security Services (UK) Ltd  | 570.42 *   | Annual Security services fee         |
| 30/10/2020 | BACS         | Cool air Conditioning Ltd             | 216.00 *   | Annual maintenance ducted systems    |
| 30/10/2020 | BACS         | EALC                                  | 36.00      | Staff Course attendance              |
| 30/10/2020 | BACS         | Chelmsford City Council               | 958.10     | Waste bin collection charge          |
| 01/11/2020 | BACS         | The Great Outdoor Gym Co Ltd          | 40669.20 * | Supply & installation gym apparatus  |
| 24/11/2020 | BACS         | Chelmsford Safety Supplies            | 29.02 *    | handymen clothing                    |
| 24/11/2020 | BACS         | Chelmsford Safety Supplies            | 110.88 *   | handymen supplies                    |
| 24/11/2020 | BACS         | Chelmsford Safety Supplies            | 33.58 *    | handymen supplies                    |
| 24/11/2020 | BACS         | Trade UK                              | 50.00 *    | handymen supplies                    |
| 24/11/2020 | BACS         | Trade UK                              | 42.09 *    | housekeeping supplies                |
| 24/11/2020 | BACS         | Trade UK                              | 106.29 *   | handymen supplies                    |
| 24/11/2020 | BACS         | KCS Professional Services             | 124.80 *   | photocopier charges                  |
| 24/11/2020 | BACS         | Sue Lees Consultancy                  | 200.00     | website maintenance                  |
| 24/11/2020 | BACS         | Sue Lees Consultancy                  | 390.00     | Annual accessible software           |
| 24/11/2020 | BACS         | Pristine Environmental Services Ltd   | 16.50 *    | washroom services                    |
| 24/11/2020 | BACS         | Total Gas Power                       | 1238.25 *  | Electricity Supplies                 |
| 24/11/2020 | BACS         | Total Gas & Power                     | 47.98 *    | Electricity Supplies                 |
| 24/11/2020 | BACS         | Forest Communications                 | 238.66 *   | mobile phone rental and line charges |
| 24/11/2020 | BACS         | George Browns Ltd                     | 64.09 *    | handymen maintenance supplies        |
| 24/11/2020 | BACS         | Safety Signs 4 Less                   | 21.06 *    | signage                              |
| 24/11/2020 | BACS         | H2O Nationwide                        | 102.60 *   | routine monitoring and testing       |
| 24/11/2020 | BACS         | Chelmsford City Council               | 2208.00    | business rates                       |
| 24/11/2020 | BACS         | Police & Crime Commissioner for Essex | 39.45      | Contribution Community Specials      |
| 24/11/2020 | BACS         | GDG UK Ltd                            | 100.58 *   | housekeeping supplies                |
| 24/11/2020 | BACS         | GDG UK Ltd                            | 159.24 *   | housekeeping supplies                |
| 24/11/2020 | BACS         | Peninsula                             | 281.06 *   | HR Services                          |
| 24/11/2020 | BACS         | Office IS                             | 394.27 *   | Stationery Supplies                  |
| 24/11/2020 | BACS         | Jo Jingles                            | 107.23 *   | SPC refund                           |
| 30/11/2020 | BACS         | HM Revenue & Customs                  | 5123.62    | PAYE & NIC - Nov 20                  |
| 30/11/2020 | BACS         | Essex County Council                  | 6225.17    | Pension Contributions-Nov 20         |
| 30/11/2020 | Payflow      | Payflow                               | 17448.17   | Payflow - Nov 20                     |