



## Springfield Parish Council

Springfield Parish Centre, St Augustine's Way  
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Clerk to the Council: Mrs Barbara Larken

22<sup>nd</sup> June 2020

Dear Member,

You are summoned to attend a meeting of **Springfield Parish Council** on Monday **29<sup>th</sup> June 2020**, commencing at **7.00pm**, the meeting will be online via the Zoom platform.

Log in details for the meeting are as follows:

<https://us02web.zoom.us/j/82022670530?pwd=T1piZ3g5QzBkaDBsVnpaTjJXdxRIQT09>

Password can be obtained by contacting the clerk to the council

*B. Larken*

**Mrs Barbara Larken**  
**Clerk to the Council**

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**Chairman:** Cllr Ms S Sullivan

**Vice-Chairman:** Cllr C. Garrett

Cllrs: G Brazendale, R Carson, A Chong, I Fuller, Mrs M Girling, N Gulliver, D Havell, B Jeapes, R Lee, Ms S Byrne-Laguer, Mrs R Moore, A Potts, Mrs Y Spence,

### **AGENDA**

- 1 APOLOGIES FOR ABSENCE
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS
- 3 CHAIRMAN'S ANNOUNCEMENTS
- 4 PUBLIC QUESTION TIME
- 5 MINUTES OF THE ANNUAL COUNCIL MEETING held on 26<sup>th</sup> May 2020

(herewith)

To approve and sign the minutes of the Annual Council meeting as a correct record

6 MINUTES OF THE FINANCE & POLICY COMMITTEE MEETING held on 8<sup>th</sup> June 2020  
(herewith)

Members to receive the minutes of the Finance & Policy Meeting held on 8<sup>th</sup> June 2020.

7 END OF YEAR ACCOUNTS & ANNUAL RETURN YEAR END MARCH 2020

- (a) To receive the end of year accounts as approved by Cllrs Lee, Spence and Sullivan through delegated power (Minute 8.4 of the 8<sup>th</sup> June 2020 F&P Committee meeting refers).
- (b) To note that the internal auditors AGAR report has now been received and is attached herewith.
- (c) To receive and complete Section 1 – Governance Statement of the AGAR.
- (d) To receive and approve Section 2 – Accounting Statement of the AGAR as completed by the RFO.
- (e) To receive and note the Notice Period for the Exercise of Public Rights.