

Springfield Parish Council
Minutes of the Council Meeting
held on 4th February 2019 at 7.30pm
in the Council Chamber, Springfield Parish Centre,
St Augustine's Way, CM1 6GX

Present:

Chairman: Cllr Ms S Sullivan

Vice-Chairman: Cllr Mrs C Garrett

Councillors: G Brazendale, R Carson, A. Chong, I Fuller, N Gulliver, B Jeapes, Miss S Lagrue, R Lee,

In Attendance: County Cllr M Mackrory
City Cllr Mrs J Jeapes (*left 8.25pm*)
Trevor Hollinger (Aquila Holdings) (*left 7.55pm*)
Clerk to the Council
Deputy Clerk to the Council

74 PROPOSED HEALTH & RACQUETS CLUB

The Chairman welcomed Trevor Hollinger of Aquila Holdings to the meeting to present information about a proposed health and racquets club.

Mr Hollinger thanked members for the invitation to the meeting to speak about the proposal which, although not in the parish itself, will be relevant to residents in the parish. Copies of the proposed development were handed out to members.

David Lloyd Clubs had been seeking a suitable site in Chelmsford having recognised a need for leisure facilities in the area and have entered into an agreement with Aquila to develop the scheme for them.

With the Beaulieu development and closure of Channels Golf club the triangular area of land between Essex Regiment Way and Pratt's Farm Lane immediately south of Chelmer Valley Park and Ride has become available. Ground levelling will be needed with some landscaping. Access will be via Pratt's Farm Lane.

The preliminary studies prior to putting in a planning application have been completed. Time scales are subject to constraints of planning but, ideally, by late 2020; latest 2021.

David Lloyd Clubs cater for the whole family and is family orientated. They work with schools to provide the facilities to all. Having the facility in place will create more jobs in the area.

Members raised the following which Mr Hollinger advised he would investigate:

- A review of the access as it was considered too close to the roundabout.
- Disabled access regarding parking spaces and access to the facilities.
- Possible provision of squash courts.
- Possible provision of grants for less affluent residents wishing to become club members.

- Will the proposed plans for show courts be used for competitions? It is Mr Hollinger's understanding that these will not be for external competitions but used by the club's members for their competitions.
- Concerns that the facilities will be available before the North East Chelmsford relief road has been completed, leading to traffic congestion.

The Chairman thanked Mr Hollinger for attending and giving a presentation on the proposed development.

75 APOLOGIES FOR ABSENCE were received and accepted from Cllrs P Hutchinson, D Lumley, A Potts, Mrs Y Spence and County Cllr J Spence

76 DECLARATIONS OF INTEREST AND DISPENSATIONS – there were none.

77 CHAIRMAN'S ANNOUNCEMENTS

77.1 The Chairman reminded members that the parish council meeting in April will be the last meeting of the current membership prior to the parish council elections being held on Thursday 2nd May 2019. Anyone intending to stand must complete their paperwork and hand it in to Chelmsford City Council before the end of March.

77.2 The Chairman advised that an informal meeting with buffet is planned between staff and members at 5.30pm on 18th April 2019, prior to the full council meeting to celebrate the length of service of some staff members.

77.3 The Chairman reported that she had attended a meeting about the radial relief road around Beaulieu and the bridge over the railway line in Generals Lane. The current bridge is to be taken down before the new bridge is built. Due to constraints affecting the rail network, construction is only permitted during Christmas and Easter. Therefore, these planned works could last up to twelve months.

78 PUBLIC QUESTION TIME

78.1 City Cllr Mrs Jeapes advised that she had been contacted by a resident who was deeply concerned about the proposed closure of libraries in the area. The resident had a lot of teaching experience and refuted the idea that libraries were not being used. Pupils regularly use them for research purposes and as this is usually done in the library no records of a loan is recorded. Libraries have become much more than providing books, they are now part of the community hub and an essential part of the environment.

78.2 County Cllr Mackrory referred to minute 51 of the Environment & Leisure Committee meeting on 28th January 2019. He had received correspondence from a resident about the dog bin which had been vandalised and removed. The resident was concerned that it was not going to be replaced immediately and that the faeces would be put in a litter bin or taken home and put in a black sack. He asked that the Committee consider replacing the bin.

79 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10th December 2018

RESOLVED: that the minutes of the meeting held on 10th December 2018 be approved and signed as a correct record.

80 MINUTES OF COMMITTEE MEETINGS

Minutes of the following Committee meetings had been circulated to all members of the Council:

- 80.1 Planning Committee - 14th January 2019
- 80.2 Premises Committee - 22nd January 2019
- 80.3 Planning Committee - 28th January 2019
- 80.4 Environment & Leisure Committee - 28th January 2019

RESOLVED: that the minutes of the Committee meetings be approved as a correct record.

81 BEAULIEU COMMUNITY TRUST

Members received the minutes of the BCT meetings held on:

- 18th December 2018
- 15th January 2019

The chairman reported that the issues concerning the parking restrictions are ongoing.

RESOLVED: that the information was received and noted.

82 LIBRARY WORKING GROUP

- 82.1 Members received the minutes of the Library Working Group meeting held on 8th January 2019.

The Chairman reported that Vicky Ford MP had also visited the site. The known revenue costs of maintaining the library is in the region of £25,000 with the contribution received from the library services towards this is being in the region of £14,000. The Chairman asked members if they agreed to these revenue costs being met by the parish council, if this could be negotiated.

County Cllr Mackrory advised that

- flexibility in the opening hours, such as opening later and closing later might be helpful.
- It was unclear if loaning a book on multiple occasions counted as one or more loans and reference books which are looked at in the library only.

- 82.2 A meeting is to take place with Essex County Council representatives on 19th February 2019 and the issues highlighted on 8th January 2019 will be discussed.

RESOLVED: that

- a) the notes of the meeting held on 8th January 2019 be received and noted.
 - b) the parish council agrees to cover revenue costs of maintaining the library up to £25,000 per annum; above this value the matter will be referred back to members.
 - c) Cllrs Gulliver and Ms Sullivan to meet the representatives of ECC on 19th February 2019.
- The Clerk to the Council and County Cllrs Mackrory and Spence will also be in attendance.

83 SPECIAL CONSTABLES

- 83.1 Members were advised that the parish council had received confirmation that the advertising and recruitment of special constables has commenced. The Police Services Agreement has still to be finalised and will be signed at a later date.

- 83.2 The 'drop-in' meeting held by the police at the Springfield Library on 28th January 2019 was a success and well attended. However, members felt that the event should have been publicised more widely.

RESOLVED: that

a) any future events are to be advertised on the parish council website and face book pages, in the quarterly newsletters and leaflets on display at the parish centre and the parish council notice boards.

b) the above information is noted

84 PASSENGER TRANSPORT

- 84.1 Members received the notes of the meetings held on:

- 6th March 2018
- 2nd October 2018

RESOLVED: that the notes of the above meetings be received and noted.

- 84.2 Cllr Jeapes reported that the meetings had been informative. Buses terminate in Armistice Avenue and Centenary Way although there is no official bus service on the Beaulieu estate.

He advised that the notification screens do not always advise when the next bus is expected as it is reliant on the bus driver advising when he leaves a bus stop and the system is then able to report when it is due at the next bus stop.

A member reported that the No46 bus ceases operating after 6pm which is inconvenient for commuters and residents. Cllr Jeapes would report this to the bus operator.

RESOLVED: that this information is noted.

85 CHEQUE AND PAYMENT LIST - 4th December 2018 - 28th January 2019

RESOLVED: that the cheque and payment list attached at Appendix 1 be approved and adopted

The meeting closed at 8.45pm

Signed..... Date.....
Chairman

CHEQUE & PAYMENT LIST - 4th December 2018 - 28th January 2019

Date	Cheque	Payee Name	Amount	Transaction Details
* includes VAT at the standard rate				
12/11/2018	PDQ	PDQ hand set charges	61.76	charge for credit card machines
19/11/2018	CCard	CKB Ltd	11.00 *	ID badge holders
19/11/2018	CCard	Office 365	123.20	web site cloud storage
21/11/2018	DDebit	Allstar Business Solutions Ltd	75.00 *	fuel for van
28/11/2018	Ddebit	Allstar Business Solutions Ltd	83.78 *	fuel for van
05/12/2018	DDebit	Aviva	92.88	van insurance - December 2018
06/12/2018	112666	Chaplins Entertainment Ltd	864.00 *	Pantomime Performance
06/12/2018	112667	Trade UK Ltd	68.97 *	Convactor Heating
06/12/2018	112668	Little Voices Essex North Central	56.12 *	Partial refund room hire
06/12/2018	112669	Total Gas & Power Ltd	2445.04 *	Gas supplies
06/12/2018	112670	Grenle Leasing Ltd	1332.00 *	lease telephones
10/12/2018	PDQ	PDQ hand set charges	61.76	charge for credit card machines
12/12/2018	ONLINE	Office IS Ltd	105.77 *	Stationery Supplies
12/12/2018	ONLINE	Wicksteed Leisure Ltd	108.00 *	play equipment inspection
12/12/2018	ONLINE	Security shutters Ltd	216.00 *	Call out fire shutters
12/12/2018	ONLINE	PHS Group plc	216.40 *	Provision Goods & Services
12/12/2018	ONLINE	GDG UK Ltd	87.60 *	window cleaning
12/12/2018	ONLINE	GDG UK Ltd	171.53 *	Housekeeping supplies
12/12/2018	ONLINE	Came & Co	92.27	Additional Ins Premium
12/12/2018	ONLINE	Knight International	60.00 *	Repair sound limiter
12/12/2018	ONLINE	Gopak Ltd	620.18 *	contour folding tables
12/12/2018	ONLINE	B F Ground Maintenance Ltd	700.00 *	CVG ground maintenance
12/12/2018	Ddebit	Allstar Business Solutions Ltd	85.78 *	fuel for van
19/12/2018	Ddebit	Allstar Business Solutions Ltd	87.00 *	fuel for van
19/12/2018	Ccard	ATS Euromaster	198.58 *	tyres for van
19/12/2018	CCard	Office 365	123.20	web site cloud storage
21/12/2018	ONLINE	A1 Stanlite Blinds	80.00	Office blind
21/12/2018	ONLINE	Anglian Water Services Ltd	78.00	Allotment Site Rent
21/12/2018	ONLINE	Total Gas & Power Ltd	38.65 *	Electricity Supplies
21/12/2018	ONLINE	Total Gas & Power Ltd	2041.95 *	Electricity supplies
21/12/2018	ONLINE	GEO. Browns Implements (Hldgs) Ltd	119.03 *	Machinery supplies
21/12/2018	ONLINE	Office Furniture Online	184.80 *	Literature Trolley
21/12/2018	ONLINE	GDG UK Ltd	178.81 *	Housekeeping supplies
21/12/2018	ONLINE	Forest Communications Ltd	216.17 *	Mobile Phone Rentals
21/12/2018	ONLINE	Fosters Schoolwear Ltd	280.50 *	Staff clothing
21/12/2018	ONLINE	Contra Vision Supplies Ltd	20.39 *	maintenance supplies
21/12/2018	ONLINE	JG Gard & Sons Ltd	23.42 *	Handymen supplies
21/12/2018	ONLINE	SETON	121.14 *	safety harness
21/12/2018	ONLINE	SETON	17.34 *	fee returned item
21/12/2018	ONLINE	SETON	18.43 *	maintenance supplies
21/12/2018	ONLINE	SETON	70.91 *	maintenance supplies
21/12/2018	ONLINE	SETON	57.60 *	maintenance supplies
31/12/2018	112671	HM Revenue & Customs	4990.51	PAYE & NIC - Dec18
31/12/2018	112672	Essex County Council	5363.86	Pension Contributions-Dec18
31/12/2018	Payflow	Payflow	16648.34	Payflow - Dec18
02/01/2019	ONLINE	Chelmsford City Council	2124.00	Business rates
03/01/2019	DDebit	Allstar Business Solutions Ltd	98.00 *	fuel for van
04/01/2019	DDebit	Aviva	92.88	van insurance - January 2019
10/01/2019	ONLINE	GDG UK Ltd	25.20 *	Housekeeping supplies
10/01/2019	ONLINE	GDG UK Ltd	87.60 *	Housekeeping supplies
10/01/2019	ONLINE	GDG UK Ltd	74.95 *	Housekeeping supplies
10/01/2019	ONLINE	NISBETS	129.58 *	electric water boiler
10/01/2019	ONLINE	Pristine Environmental Services Ltd	82.50 *	washroom services
10/01/2019	ONLINE	D Ketley (Asphalt) Ltd	1074.00 *	car park repairs
10/01/2019	ONLINE	AGF Business Services Ltd	34.80 *	leaflet dispensers
10/01/2019	ONLINE	Securitas Security Services Ltd	551.41 *	Security Services - annual
10/01/2019	ONLINE	Anglian Water Business National	48.69	water charges

Date	Cheque	Payee Name	Amount	Transaction Details
				* includes VAT at the standard rate
10/01/2019	ONLINE	Anglian Water Business National	51.11	water charges
10/01/2019	ONLINE	Anglian Water Business National	623.94	water charges
10/01/2019	ONLINE	DPL Electrical Services Ltd	150.00 *	intruder alarm service
10/01/2019	ONLINE	DPL Electrical Services Ltd	132.00 *	fire alarm service
10/01/2019	ONLINE	Ernest Doe & Sons Ltd	76.63 *	handymen supplies
10/01/2019	ONLINE	Office IS Ltd	57.96 *	stationery supplies
10/01/2019	ONLINE	ACAS	105.00	Course attendance
18/01/2019	112673	HMRC	2595.58	VAT Payment 1/10/2018 - 31/12/2018
31/01/2019	112674	Essex County Council	5363.86	Pension Contributions-Jan19
31/01/2019	112675	HM Revenue & Customs	5037.31	PAYE & NIC - Jan19
31/01/2019	Payflow	Payflow	16981.59	Payflow - Jan19