

Springfield Parish Council
Minutes of the Parish Council Meeting
held on 8th July 2019 at 7.30pm
in the Council Chamber, Springfield Parish Centre,
St Augustine's Way, CM1 6GX

Present:

Chairman: Cllr Ms S Sullivan

Vice-Chairman: Cllr Mrs C Garrett

Councillors: G Brazendale, N Gulliver, D Havell, B Jeapes, R Lee, Mrs R Moore and A Potts.

Absent: I Fuller

In Attendance: Clerk to the Council
Deputy Clerk to the Council
Three members of the public

27 APOLOGIES FOR ABSENCE were received and accepted from Miss S Byrne-Laguer, R Carson, A Chong, Mrs Y Spence and County Cllrs M Mackrory and J Spence

28 DECLARATIONS OF INTEREST AND DISPENSATIONS

a) there had been no dispensations applied for.

b) Cllrs Ms Sullivan, Mrs Garrett and Gulliver declared a non-pecuniary interest in minute 38 by virtue of knowing one of the co-option candidates.

c) Cllr Jeapes declared a pecuniary interest in minute 38 by virtue of being related to one of the co-option candidates.

RESOLVED: that the above is noted

29 CHAIRMAN'S ANNOUNCEMENTS

29.1 The Chairman reported that the Chelmers Village Hall AGM is taking place on Tuesday 9th July 2019, at 7pm and invited all members to attend. The Committee room is to be named 'The Roy Smith Room' in recognition of the late Roy Smith who had been a councillor for eighteen years and had been heavily involved in the running of the hall.

29.2 The Chairman reported that the EALC is working to get the Association of Chelmsford District Parish Councils re-established and a meeting had been held in the parish centre, a number of Chelmsford district parish council representatives had attended.

29.3 Consideration will be given to running a course on Mental Health and Well Being for Regular Parish Centre customers which will be Free of Charge.

30 PUBLIC QUESTION TIME

There were no questions from the members of public present.

31 MINUTES OF THE COUNCIL MEETING HELD ON 17th June 2019

RESOLVED: that the minutes of the meeting held on 17th June 2019, be approved and signed as a correct record.

32 MINUTES OF COMMITTEE MEETINGS

Minutes of the following Committee meetings had been circulated to all members of the Council:

32.1 Planning Committee - 20th May 2019

The Committee Chairman brought minute 6.12 to the attention of members which had been objected to by the committee. A lot of concern had been raised by members of the public and a further amended application was to be discussed at the next meeting of the committee on 15th July 2019

32.2 Premises Committee - 28th May 2019

The Committee Chairman brought minute 10 to the attention of members as the committee is referring the item to the Finance & Policy committee to request that they consider a sum of £30,000 be taken from reserves to assist with the work required to update the fire doors in the parish centre.

32.3 Planning Committee - 3rd June 2019

32.4 Environment & Leisure Committee - 3rd June 2019

The Committee chairman brought minute 10.3 to the attention of members as illegal waste is being dumped in the parish council bins along Beaulieu Boulevard. This has been continuing for quite some time and investigations are continuing. In the meantime, it is suggested that they be sealed with a notice attached.

32.5 Planning Committee - 17th June 2019

32.6 Planning Committee - 1st July 2019

RESOLVED: that the minutes of the Committee meetings be approved as a correct record.

33 BEAULIEU COMMUNITY TRUST

Members received the notes of the BCT meetings held on:

- 30th April 2019
- 21st May 2019
- 18th June 2019

RESOLVED: that the information is noted

34 BUCKINGHAM PALACE GARDEN PARTY & THE EALC CHAIRMAN SERVICE AWARD

RESOLVED: that as the parish council does not have anyone that fits the qualifying criteria it is unable to nominate a potential recipient this year.

35 CHEQUE AND PAYMENT LIST – 8th May – 1st July 2019

RESOLVED: that the cheque and payment list attached at Appendix 1 be approved and adopted.

36 CO-OPTION OF MEMBER - SPRINGFIELD NORTH WARD

Members received a brief verbal resume from the prospective candidates for co-option.

37 EXCLUSION OF PRESS & PUBLIC

RESOLVED: that

- a) in accordance with the Admission to Meeting Act 1960 members of the public and press be excluded from the meeting for the following item and they were instructed to withdraw.
- b) Further to minute 28 Cllr Jeapes took no part in the discussion or voting.

38 ELECTION OF CO-OPTED MEMBER

It was proposed by Cllr Lee that a ballot take place. All members voted in favour.

Members received the personal pledges submitted by residents wishing to be co-opted onto the council. There were three candidates and following a ballot there was an equality of votes.

RESOLVED: that due to the absence of five members and no clear majority the matter was deferred to the next council meeting on 30th September 2019.

The meeting closed at 8.23pm

Signed..... Date.....
Chairman

CHEQUE & PAYMENT LIST - 8th May - 1st July 2019

Date	Cheque	Payee Name	Amount	Transaction Details	
				* includes VAT at the standard rate	
Date	Ref.	Account	Credit	Details	
03/04/2019	Ddebit	Allstar Business Solutions Ltd	91.38	*	fuel for van
04/04/2019	Ddebit	Aviva	92.88		Van Insurance - April 2019
10/04/2019	PDQ	PDQ handset charges	61.76		charge for creditcard machine - Apr19
17/04/2019	Ddebit	Allstar Business Solutions Ltd	90.48	*	fuel for van
23/04/2019	CCard	Office 365	123.20		web site cloud storage
23/04/2019	CCard	BT Payment Services Ltd	182.92	*	Broadband
23/04/2019	Ccard	Martins Newsagents	28.99	*	Weekly Paper Delivery
24/04/2019	DDebit	Allstar Business Solutions Ltd	81.00	*	fuel for van
01/05/2019	Ddebit	Public Works Loan	22244.77		Loan Library
08/05/2019	Ddebit	Allstar Business Solutions Ltd	90.28	*	fuel for van
10/05/2019	PDQ	PDQ handset charges	61.76		charge for creditcard machine - May19
17/05/2019	Online	Total Gas & Power	36.03	*	Electricity supplies
17/05/2019	Online	Total Gas & Power	1779.00	*	Electricity supplies
17/05/2019	Online	Trade UK	42.65	*	Maintainance Supplies
17/05/2019	Online	Astutium	57.54	*	domain & web hosting
17/05/2019	Online	Astutium	12.00	*	domain & web hosting
17/05/2019	Online	Forest Communication Ltd	240.28	*	Mobile Phone Rental & Charges
17/05/2019	Online	Peninsula	281.06	*	HR services
17/05/2019	Online	First Aid 4 Less	10.62	*	Stationery
17/05/2019	Online	Lucking & Sons	25.00		Donation
17/05/2019	Online	TEK Interiors Ltd	570.00	*	Fire Door Inspections
17/05/2019	Online	123 Support Services Ltd	144.00	*	Rubbish Clearance
17/05/2019	Online	GDG UK Ltd	104.36	*	Housekeeping Supplies
17/05/2019	Online	Protect & Detect	379.20	*	Annual Monitoring Alarm Systems
17/05/2019	Online	Chelmsford City Council	2173.00		Business Rates
17/05/2019	Online	Essex Wildlife Trust	40.00		Annual Subscription
31/05/2019	112684	HM Revenue & Customs	5109.36		PAYE & NIC - May19
31/05/2019	112685	Essex County Council	5757.27		Pension Contributions-May19
31/05/2019	Payflow	Payflow	17021.76		Payflow - May19
28/05/2019	Online	Nisbets	15.43	*	Catering Supplies
01/06/2019	Online	Viking	133.27	*	Stationery Supplies
01/06/2019	Online	Straker Tech UK Ltd	261.60	*	Inspection Lightning Protection System
01/06/2019	Online	Heaven Sent Coffee Shop	512.80		Catering Fees - NDORS
01/06/2019	Online	JCM Services	2784.00	*	CVG Grounds Maintenance
01/06/2019	Online	H2O Nationwide	102.60	*	Rountine Monitoring & Testing
01/06/2019	Online	Kent County Council	111.01	*	Photocopying Charges
01/06/2019	Online	Chelmsford City Council	535.00		Play in the Park - Easter 2019
01/06/2019	Online	GDG UK Ltd	599.27	*	Housekeeping Supplies
01/06/2019	Online	Maynard Bros Electrical	639.00		Electrical Works

13/06/2019	Came	Came & Company	10704.42		Annual Insurance Renewal
13/06/2019	Coles	All Numbers Accounting	1110.00	*	Preparation End of Year Accounts
13/06/2019	Online	MWA Arboriculture Ltd	62.60	*	VAT on Subsidence Report (Insurance)
13/06/2019	Online	BF Ground Maintenance Ltd	700.00	*	CVG Grounds Maintenance
13/06/2019	Online	Heightsafe Systems Ltd	450.00	*	Compliance Testing height systems
13/06/2019	Online	Chelmsford Gas Services	3084.00	*	maintenance gas heating
13/06/2019	Online	PHS Group	227.59	*	Provision Goods & Services
13/06/2019	Online	Trade UK Ltd	16.36	*	Maintenance Supplies
17/06/2019	Online	Peninsula	281.06	*	HR Services
17/06/2019	Online	Office IS	103.64	*	Stationery
17/06/2019	Online	Came & Company	379.47	*	Engineering insurance renewal
13/06/2019	Online	Heelis & Lodge	200.00		End of Year - Internal Audit
13/06/2019	Online	P Ackrell	48.71	*	Community Garden Supplies
13/06/2019	Online	Trade UK	57.96	*	maintenance Supplies
19/06/2019	Online	Friends of Historic Essex	12.00		Membership Fees
19/06/2019	Online	EALC	1646.70		Affiliation Fees
19/06/2019	Online	Total Gas & Power	1879.04	*	Electricity supplies
19/06/2019	Online	Total Gas & Power	30.08	*	Electricity supplies
19/06/2019	Online	Safety Signs 4 Less	13.20	*	signage
19/06/2019	Online	Heaven Sent Coffee Shop	904.45		catering supplies - NDORS
19/06/2019	Online	Heaven Sent Coffee Shop	721.10		catering supplies - NDORS
19/06/2019	Online	Trade UK	105.00	*	Maintenance Supplies
19/06/2019	Online	Trade UK	205.48	*	Garden Fencing
28/06/2019	112686	HM Revenue & Customs	5183.76		PAYE & NIC - Jun19
28/06/2019	112687	Essex County Council	5757.27		Pension Contributions-Jun19
28/06/2019	Payflow	Payflow	17489.51		Payflow - Jun19