

**Springfield Parish Council**  
**Minutes of the Council Meeting**  
**held on 19<sup>th</sup> June 2017 at 7.30pm**  
**in the Council Chamber, Parish Centre, St Augustine's Way.**

**Present:**

Chairman: Cllr Ms S Sullivan

Vice Chairman: Cllr Mrs C Garrett

Councillors: R Carson, K Chapman, I Fuller, P Hutchinson, Miss S Lagrue, R Lee, R Smith,  
Mrs Y Spence, J Thompson

**In Attendance:** Clerk to the Council  
Deputy Clerk to the Council

23 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors G Brazendale, N Gulliver, D Lumley, and R Smith, County Cllr M Mackrory and County Cllr J Spence

24 DECLARATIONS OF INTEREST AND DISPENSATIONS

There were no declarations of interest or dispensations.

25 CHAIRMAN'S ANNOUNCEMENTS - There were none.

26 PUBLIC QUESTION TIME - No members of the public were present

27 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 22<sup>nd</sup> May 2017

**RESOLVED:** that the minutes of the Annual Parish Council meeting held on 22<sup>nd</sup> May 2017 be approved and signed as a correct record.

28 MINUTES OF THE FINANCE & POLICY COMMITTEE MEETING held on 12<sup>th</sup> June 2017

The chairman of the committee informed all members of the Council of the reasons that the committee were proposing the re-stated figures given at the end of the 2016 year were not being recorded at the end of 2017.

The restated figures included a sum of £264 which had been recorded during the 2016 year in the Council's accounting. Recording them again through restatement would create a 'double' accounting of that amount. There had been no misappropriation of funds, which had been confirmed by the accountant preparing the end of year balances and the internal auditor had agreed that double recording of the sum to be the likely cause.

**RESOLVED:** that the minutes of the Finance & Policy Committee be approved as a correct record.

29 **END OF YEAR ACCOUNTS & ANNUAL RETURN YEAR END 2017**

Members were reminded that the review of effectiveness of internal control were reviewed by the Finance & Policy Committee (20<sup>th</sup> February 2017) and approved by Council on 18<sup>th</sup> April 2017, (minute 87.3).

29.1 **End of Year Accounts**

Further to Minute 7.1 of the Finance & Policy Committee meeting held on 12<sup>th</sup> June 2017, Members received the 2017 end of year accounts.

**RESOLVED:** that

- a) all balances at each year end had been correctly recorded in the Council's accounts and that re-stated balances would not accord with the Council's accounts.
- b) the Statement of Accounts as presented for 2016/17 be approved and adopted by the council

29.2 **Annual Governance Statement – Section 1**

The Chairman read the Annual Governance Statement. Members agreed that they were satisfied that compliance with the statement had been reached.

**RESOLVED:** that the annual governance statement is approved and signed by the Chairman of the Council.

29.3 **Annual Accounting Statements – Section 2**

**RESOLVED:** all members agreed that Section 2 (attached as appendix A) of the annual return be approved and signed by the Chairman of the Council.

The meeting closed at 7.45pm.

Signed.....  
Chairman

Date.....