



Locum Parish Clerk to the Council: Karen Kuderovitch

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SPRINGFIELD PARISH COUNCIL – EXTRAORDINARY COUNCIL MEETING

Minutes of the Extraordinary Meeting of the Parish Council held on 31st March 2025 at 7.00pm in the Council Offices, Springfield Parish Centre, St Augustine's Way, Springfield, Chelmsford, Essex, CM1 6GX.

In attendance: Cllr. I. Fuller (acting Chair/Vice Chair), Cllr. R. Lee, Cllr. G. Brazendale, Cllr. E. Aluko, Cllr. I. Fuller, Cllr. A. Chong, Cllr. N. Dudley, Cllr. D. Havell, Cllr. K. Hine, Cllr. J. Pioli, Cllr. S. Sullivan, Cllr. B. Chadwick, Cllr. S. Byrne-Lagrue

Locum Parish Clerk, Karen Kuderovitch

£ = Expenditure approval required 🖐️ = resolution made

AGENDA

- 16/25. Recording of the Meeting**
To receive notification from any person present of their intent to record the meeting.
None declared.
- 17/25. Declaration of Interests**
At this point, all Members were to be reminded that they must disclose any interests they have in items of business on the meeting's agenda either at this point or during the agenda item. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.
Cllr. Sullivan, Cllr. Byrne-Lagrue and Cllr. Chong declared an interest in items 23/25 & 24/25 and would leave the meeting at this point.
- 18/25. Apologies for Absence** 🖐️
Cllr. R. Carson – approved.
- 19/25. Admission of the Public** 🖐️
In accordance with the Public Bodies (Admission to Meetings) Act 1960, Members to resolve whether to exclude members of the public from all or part of the meeting as the items to be discussed are confidential.
Approved to exclude.
- 20/25. Approval of Minutes** 🖐️
The Minutes of the Full Council Meeting held on 3rd March 2025 were approved and signed by the Chair.
- 21/25. Public Forum**
The Chairman to allow maximum of 15 Minutes for the Public to address the Council (Ref: Standing Order 3 e – n), a limit of 3 minutes per person. Priority will be given to items on the agenda, and the Chair will direct the order of speaking.
No public present.

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22/25. Waste Bin/Dog Bin Emptying £

A discussion took place and it was agreed unanimously for the Clerk to proceed urgently to secure a company to empty the bins for a short period, until a full review can be taken.

Confidential Section (resolution taken at item 19/25).

Members of the public will be requested to leave the meeting. Cllr. Sullivan, Cllr. Byrne-Lagrué and Cllr. Chong left the meeting.

23/25. Report from Personnel Committee 🖐️ £

Parish Clerk/Responsible Finance Officer – An update was given which included HR advice from Peninsula. Cllr. Aluko & Cllr. Lee were appointed to assist the Parish Clerk.

24/25. Property Update 🖐️

The Locum Clerk requested any suggestions for amendments in relation to the draft document which had been provided from Backhouse Solicitors. A number of queries were raised for the Clerk to submit. ***It was resolved*** unanimously that if the queries were satisfied via e-mail to full council, Cllr.R.Carson (Chair) and Cllr. I. Fuller (Vice Chair) could sign the document on behalf of the council.

.....Signed