



SPRINGFIELD PARISH COUNCIL NEWSLETTER

Decemeber 2025

Welcome

As twinkling lights begin to glow and a festive chill dances through the air, we're delighted to share the latest updates, events, and local news from around the parish. Whether you're soaking up the cosy charm of the season or excitedly preparing for the celebrations ahead, we hope this newsletter brings you cheer, useful information, and a true sense of the warm, resilient community we're so proud to be part of.



www.springfield-pc.gov.uk
01245 -464583

MEMBERS OF THE COUNCIL:

The parish council and planning committee meets on the first Monday of every month; agendas are available on our website or notice boards. Members of the public are welcome to attend meetings and may address the council at the start of the meeting during a public session.

Cllr. Richard Carson

cllrr.carson@springfield-pc.gov.uk

Chair of Council, Environment & Planning Committee

Cllr. Ian Fuller

cllri.fuller@springfield-pc.gov.uk

Vice Chair of Council, Personnel Committee, Premises Committee

Cllr. Beata Chadwick

cllrb.chadwick@springfield-pc.gov.uk

Springfield United Charities rep, Environment & Planning Committee, Premises Committee

Cllr. David Havell

cllrd.havell@springfield-pc.gov.uk

Transport rep, Environment & Planning Committee

Cllr. Emmanuel Aluko

cllre.aluko@springfield-pc.gov.uk

Member of Parish Council, Personnel Committee

Cllr. Nimalan Sinnathamby

CllrN.Sinnathamby@springfield-pc.gov.uk

Member of Parish Council

Cllr. Guy Brazendale

cllrg.brazendale@springfield-pc.gov.uk

Member of Parish Council, Chair of Environment & Planning Committee and Chair Personnel Committee

Cllr. John Pioli

cllrj.pioli@springfield-pc.gov.uk

Member of Parish Council

Cllr. Kelly Hine

cllrk.hine@springfield-pc.gov.uk

Member of Parish Council, Personnel Committee

Cllr. Natacha Dudley

cllrn.dudley@springfield-pc.gov.uk

Member of Parish Council, Premises Committee

Cllr. Richard Lee

cllrr.lee@springfield-pc.gov.uk

Chair Premises Committee, Personnel Committee

Cllr. Sarah Stanbridge

CllrS.Stanbridge@springfield-pc.gov.uk

Member of Parish Council

Chelmsford City Councillors

Natacha Dudley - *The Lawns*

Richard Lee - *The Lawns*

Ian Fuller - *Springfield North*

natacha.dudley@chelmsford.gov.uk

richard.lee@chelmsford.gov.uk

ian.fuller@chelmsford.gov.uk

A WARM WELCOME TO OUR NEW COUNCILLORS

It is with great pleasure that we welcome Councillors Nimalan Sinnathamby and Sarah Stanbridge to the parish council. Both bring a wealth of experience and a strong desire to support and strengthen our community. We are excited to work alongside them as we continue to address local priorities, champion resident voices, and build a bright future for our parish.

MEET THE TEAM:

Karen Kuderovitch, CILCA

clerk@springfield-pc.gov.uk

Springfield Parish Council Clerk
& Responsible Finance Officer.

Maisie Kingston ILCA

Assistant Clerk & Finance Officer

finance@springfield-pc.gov.uk

Bella Culley

Marketing & Enquiries Officer

enquiries@springfield-pc.gov.uk

Kim Lee

Admin Assistant

Admin@springfield-pc.gov.uk

Billy Magee

Senior Maintenance Supervisor

Nick Watts

Maintenance Supervisor

Rachael Bracey

Cleaning Staff

Paul Little

Cleaning Staff

Nicky Fairs

Cafe Assistant

COMMUNITY SURVEY

We're gathering feedback on the Springfield Parish Centre, Parish Council and our community newsletter. Let us know what you love, what could be better, and how we can serve you more effectively!

Send your feedback to our email:

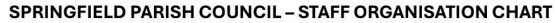
enquiries@springfield-pc.gov.uk



If you wish to see Springfield Parish Council's future plans please visit the action plan on our website.

www.springfield-pc.gov.uk

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graph TD; BM[Billy Magee  
Senior Maintenance Supervisor  
32 hours per week (shift incl. weekend)] --> NK[Maisie Kingston, ILCA  
Assistant Clerk/Finance Officer Mob:  
32 hours per week  
9am – 3.30pm Monday – Friday]; BM --> AC[Annabel Cutley  
Marketing & Enquiries Officer  
25 hours per week  
Monday, Tuesday, Thursday & Friday 9am – 3.15pm]; BM --> KL[Kim Lee  
Administration Officer  
25 hours per week  
9am – 3.15pm Monday, Tuesday, Wednesday, Friday]; BM --> NF[Nicky Fairs  
Café Assistant  
18 hours per week  
8am – 3pm Monday - Wednesday]; BM --> NW[Nicholas Watts  
Maintenance Supervisor  
32 hours per week (shift incl. weekend)]; NW --> PL[Paul Little  
Cleaner  
14.75 hours per week]; NW --> RB[Rachael Bracey  
Cleaner  
12 hours per week];
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Billy Magee
Senior Maintenance Supervisor
32 hours per week (shift incl. weekend)

Maisie Kingston, ILCA
Assistant Clerk/Finance Officer Mob:
32 hours per week
9am – 3.30pm Monday – Friday

Annabel Cutley
Marketing & Enquiries Officer
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Kim Lee
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25 hours per week
9am – 3.15pm Monday, Tuesday, Wednesday, Friday

Nicky Fairs
Café Assistant
18 hours per week
8am – 3pm Monday - Wednesday

Nicholas Watts
Maintenance Supervisor
32 hours per week (shift incl. weekend)

Paul Little
Cleaner
14.75 hours per week

Rachael Bracey
Cleaner
12 hours per week

Below, you'll find an idea to enhance the green space behind the car park. Our aim is to transform it into a quiet, reflective seating area filled with a variety of beautiful plants for all residents to enjoy. With the addition of bug hotels, wildlife boxes, and other features, the space will also support our ongoing biodiversity project. We warmly welcome your views and suggestions as we take this proposal forward. **Please email Karen at clerk@springfield-pc.gov.uk**



CLERK'S REPORT:

Springfield Community Centre

Many improvements are in the pipeline, and we hope our hirers and residents are noticing the improvements that have been made. The re-opening of the café has been a huge success and we are delighted that usage is increasing, and we welcome you to come and give it a try!



The whole centre is available at weekends, and we can now offer lunches for any business training/seminars etc. Although the centre is 'closed' from Tuesday 23rd December to Monday 5th January, we are taking some ad-hoc bookings over the Christmas period, if you are interested please enquire, and we will do our best to accommodate you.

Our pricing is being reviewed, and full details will be added to the web site very soon. We would like to hear from you about which type of events you might wish to see at the centre?

Staff Office

All office staff are now located on the upper floor, and this has proven to be a positive decision, making someone available at all times to deal with any enquiries. At Christmas, Bella our bookings clerk will start her maternity leave, and we wish her all the very best. Kim will move to the position to cover the maternity leave.

Councillors

We now have 12 seats, with only 1 vacancy to fill, which is wonderful. We thank those Councillors who currently give their time freely to support their community.

Car Park

We will soon be adding additional disabled parking bays to accommodate those residents who need them. The white lining is near completion (weather permitting).

Bins

We are currently reviewing the bins in the Parish and we hope to replace some of them very soon. We would like to remind residents that the bins in the car park are not for public use.

It is going to be a very busy December for us, so may I take this opportunity to wish all residents a relaxing festive season.

Karen Kuderovitch, Parish Clerk & RFO clerk@springfield-pc.gov.uk

FINANCE REPORT:

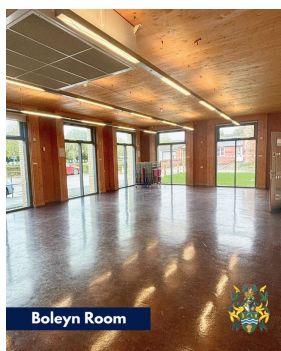
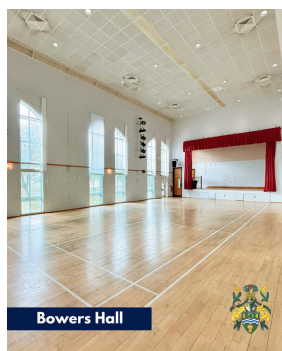
Income and Expenditure Account

31/03/25 £		31/10/25 £
	INCOME	
86,626.07	Finance & Policy Committee	22,083.29
0.00	Environment and Planning	7,520.00
227,240.00	Precept	238,602.00
2,482.44	Interest on Investments	0.00
11,968.33	Refunds / Misc Income	7,536.52
1,634.40	Interest Finance & Policy (Bank)	488.57
144,123.52	Premises Committee	78,310.38
11,914.87	Library services / recharge	2,702.99
485,989.63	TOTAL INCOME	357,243.75
	EXPENDITURE	
222,572.27	Finance and Policy Committee	185,894.89
25.00	Environment and Leisure Committee	13,750.91
258,431.95	Premises Committee	92,457.65
22,254.00	Loan repayments - Capital	10,950.00
802.44	General Administration	214.21
4,375.65	Expenditure	3,835.17
	Capital reduction long term borrowing	0.00
508,461.31	TOTAL EXPENDITURE	307,102.83
361,362.90	Balance as at 01/04/25	344,310.24
485,989.63	Add Total Income	357,243.75
847,352.53		701,553.99
508,461.31	Deduct Total Expenditure	307,102.83
0.00	Stock Adjustment	0.00
5,419.02	Transfer to/ from reserves	0.00
344,310.24	Balance as at 31/10/25	394,451.16

BUSINESS OWNERS:



Our council chamber is available to book seven days a week, from **Monday through to Sunday**. This well-equipped and versatile space provides an ideal setting for a wide range of professional activities, including business meetings, seminars, training sessions, workshops, and small conferences. With a comfortable layout and a welcoming atmosphere, it's designed to support productive discussions and effective learning. If you're looking for a reliable venue for your next event, our chamber offers both convenience and flexibility.



St. Augustine's Way, Springfield, Chelmsford, Essex, CM1 6GX

If you would like to hire one of our halls for your party, function or club please contact:

Email. enquiries@springfield-pc.gov.uk

www.springfield-pc.gov.uk

01245 - 464583

WE ARE HIRING



Weekend Evening Supervisor

Location: Springfield Parish Centre

Hours: Flexible evening shifts depending on hiring of the rooms.

Reports to: Parish Clerk & Senior Maintenance Supervisor

The Evening Supervisor will be responsible for ensuring the smooth and safe operation of the premises during weekend evening hours. This role involves supervising the site, supporting hirers and visitors, carrying out light maintenance and cleaning duties, and ensuring security procedures are followed at all times.

- Opening and closing the premises – ensuring all security procedures are followed, including setting and unsetting alarms.
- Meet and greet hirers/customers – providing a friendly and professional welcome, assisting with access, and ensuring their needs are met during their booking or event.
- Supervise evening activities – oversee the use of facilities by hirers to ensure compliance with site policies and health & safety requirements.
- Carry out maintenance tasks – perform minor repairs and maintenance duties as needed, and report larger issues promptly.
- Ad hoc cleaning tasks – maintain cleanliness and tidiness in communal and event areas throughout the evening.
- Liaise with management and staff – communicate any issues, incidents, or maintenance needs in a timely and accurate manner.
- Ensure security of the premises – conduct end-of-night checks, secure all areas, and ensure alarms are correctly set before leaving.

Pay - LC1 (substantive benchmark range)

Range 7 (£13.26 - 9 (£13.96) per hour depending on experience.

APPLY NOW

Email Karen at clerk@springfield-pc.gov.uk with your C.V.

CHRISTMAS JUMPER DAY FOR SAVE THE CHILDREN

**Thursday 11th December – Christmas
Jumper Day! 🎄**

Pull on your brightest, silliest, or cosiest Christmas jumper and help us support Save the Children. Every donation - big or small - helps bring comfort, care, and hope to children who need it most. Pop into the centre to donate.



SPRINGFIELD CHRISTMAS PARTY:



CHRISTMAS PARTY

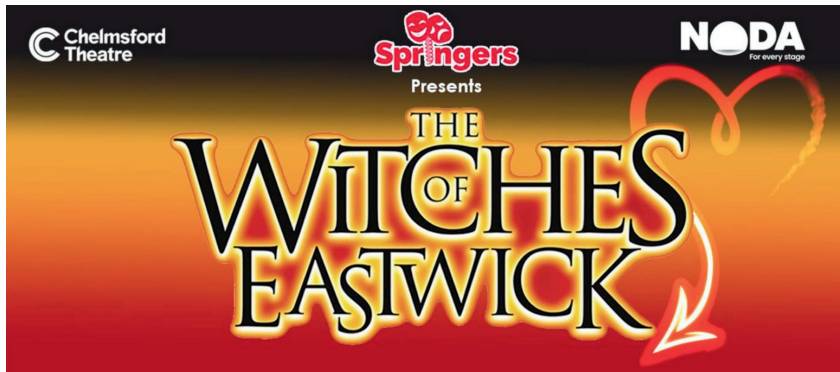
DECEMBER 20TH 2025
11AM-2PM

SPRINGFIELD PARISH CENTRE
ST AUGUSTINES WAY
CM1 6GX

Santa's Grotto ~ Bouncy Castle~
Activites ~ Games ~ Snacks ~ Disco

FREE EVENT!
JUST VISIT THE CENTRE FOR YOUR
TICKET FOR SANTA'S GROTTO!

SPRINGERS & OFFSPRINGERS PRESENTS...



Springers presents The Witches of Eastwick

Expect soaring songs, devilish humour, show-stopping performances, enchanting storytelling, and a storm of theatrical spectacle as sparks fly and magic crackles in the air.

A bewitching, bold and beautifully bonkers musical celebration of friendship, power, temptation and letting your true self shine.



Matilda Jnr.

Extraordinary things are coming to Chelmsford as Roald Dahl's brilliant little bookworm steps onto our stage in Matilda Jr. the Musical presented by local amateur group Offspringers.

Book your tickets at www.chelmsfordtheatre.co.uk



Our merry little Farleigh Elves are back from 9 - 12 January to collect and recycle your real Christmas trees! Register before 4pm on 6 January 2026.

In return for your donation, our team will collect and recycle your real Christmas tree from your doorstep. It's easy, eco-friendly, and every pound raised helps us provide compassionate care across mid Essex.

We're able to collect from the following postcodes:

CM0, CM1, CM2, CM3, CM4 9, CM6 3, CM7, CM77, CM8, CM9, CO9 and from some postcodes within CO5 9, CO6 1 & CO6 2.

Trees will be collected between 8am and 4pm on Friday 9 January to Monday 12 January. We cannot specify the exact day your tree will be collected during this period. Please ensure your tree is out ready for collection by 8am on Friday 9 January, in a safe place and not causing an obstruction.

We're looking for amazing volunteers to help us collect Christmas trees across mid Essex, and we'd love your support!

Even if you can spare just one day, we'd be thrilled to have you on board. Our Fundraising Team will provide all the info you need and make sure you feel supported every step of the way.

To find out more, call us on 01245 457411 or email fundraising@farleighhospice.org

SPRINGFIELD LIBRARY

Springfield Parish Centre library are hosting a range of Christmas Events. Please visit their website for more information.

www.library-events.essex.gov.uk

www.springfield-pc.gov.uk
01245 - 464583



**FRIDAY 5TH
DECEMBER**

CHRISTMAS FESTIVE FUN

AT SPRINGFIELD LIBRARY

11AM - 2PM

Join us for a festive family afternoon
and celebrate the magic of Christmas
with free Children's crafts.

Don't miss the Bishop School
Choir at 1:30pm, who will be
entertaining you with some
Christmas Carols!

And why not head to the
Springfield Parish Centre
after for a festive
afternoon tea!
(Charges apply)

*merry
christmas*

Merry Christmas to all of our residents! Thank you for your continued support throughout 2025. We wish you a joyful holiday season and a happy, healthy year ahead.

Our centre will be closed from 23rd December 2025 and will reopen on 5th January 2026.

**If you need extra support this Christmas.
Please contact www.mind.org.uk**

**www.springfield-pc.gov.uk
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